



# 2017 Tennessee Manufactured Housing Registration for Licensing/Certification Courses

Minimum class size is **10**.

**\*Registration & Pre-Payment must be received in the Association office at least 14 days prior to each course, per vendor contracts.**

Location, Dates & Times Subject to Change - Course fees are non-refundable, if not requested 14 days in advance of class.

Please complete this form and return by fax with credit card information or mail with Check or Money Order made payable to:  
 THA, P.O. Box 569, Mt. Juliet, TN 37121. FAX (615)255-8869. FAXES **MUST BE ACCOMPANIED WITH CREDIT CARD NUMBER, CVV# & SIGNATURE.**  
 (You may scan and e-mail your form to [Office@tmha.org](mailto:Office@tmha.org))

Business Name: \_\_\_\_\_ (Note: **One form per individual**)  
 Attendee Full Name as It Appears on Driver's License: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ **\*\*Please give a working fax number or email address. This is where your confirmation and location directions will be sent once payment has been processed.**  
 Phone: \_\_\_\_\_ Fax: \*\* \_\_\_\_\_  
 E-Mail: \*\* \_\_\_\_\_

## 5 & 15-HR RETAILER & INSTALLER LICENSING/CERTIFICATION EDUCATION: COMPANIES WITH 10 OR MORE STUDENTS MAY ARRANGE FOR A PRIVATE CLASS AT THEIR FACILITY, SUBJECT TO INSTRUCTOR

CHECK <input checked="" type="checkbox"/> COURSE DATE Check Box Carefully!	<u>15 HOUR INITIAL LICENSING CLASS</u> Tennessee Locations/Start Times  (ALL Mt Juliet Locations – THA Offices 1002 Meb Ct. Suite B, Mount Juliet, TN 37122)	<u>THA MEMBER</u>  Member discounts are for existing THA members!	<u>NON-MEMBER</u>
Initial Licensing – 15 Hours [Tuesday & Wednesday]  All 15 Hour Classes Will Be Held at The THA Office  <input type="checkbox"/> March 14-15, 2017 <input type="checkbox"/> June 13-14, 2017 <input type="checkbox"/> August 22-23, 2017 <input type="checkbox"/> November 14-15, 2017	<ul style="list-style-type: none"> <li><u>15 hour</u> classes will start onsite sign in of <u>pre-registered</u> students at 7:45 am CST. Class begins at 8:00 am CST.</li> <li><u>You must bring a photo ID.</u></li> <li><u>Overnight lodging reservations are NOT</u> coordinated by THA.</li> </ul>	<b>\$350</b>  Registration includes, lunch, classroom instruction, discussion material, classroom book, copies of state laws and rules & regulations, ANSI code, certificate of attendance, and state licensing test fee [\$160.00].	<b>\$550</b>  Registration includes, lunch, classroom instruction, discussion material, classroom book, copies of state laws and rules & regulations, ANSI code, certificate of attendance, and state licensing test fee [\$160.00].

CHECK <input checked="" type="checkbox"/> COURSE DATE Check Box Carefully!	<u>5 HOUR CONTINUING EDUCATION CLASS</u> Tennessee Locations/Start Times	<u>THA MEMBER</u>  Member discounts are for existing THA members!	<u>NON-MEMBER</u>																																																
Continuing Education – 5 Hours  <input type="checkbox"/> February 16, 2017 <input type="checkbox"/> February 22, 2017 <input type="checkbox"/> March 07, 2017 <input type="checkbox"/> March 08, 2017 <input type="checkbox"/> March 16, 2017 <input type="checkbox"/> April 19, 2017 <input type="checkbox"/> May 17, 2017 <input checked="" type="checkbox"/> June <del>CANC</del> 15, 2017 <input type="checkbox"/> June 21, 2017 <input type="checkbox"/> July 19, 2017 <input type="checkbox"/> August 07, 2017 <input type="checkbox"/> August 16, 2017 <input type="checkbox"/> August 24, 2017 <input type="checkbox"/> August 30, 2017 <input type="checkbox"/> October 18, 2017 <input type="checkbox"/> November 16, 2017 No classes will be held in December.	Sign-ins of <u>pre-registered</u> students begin 15 minutes prior to class start time. Class starts on the hour, promptly!  <table border="0"> <tr><td>Middle</td><td>Mt. Juliet</td><td>8:45 am CST</td></tr> <tr><td>East</td><td>Maryville</td><td>7:45 am EST</td></tr> <tr><td>East</td><td>Maryville</td><td>7:45 am EST</td></tr> <tr><td>East</td><td>Private/Closed</td><td>8:45 am EST</td></tr> <tr><td>Middle</td><td>Mt. Juliet</td><td>8:45 am CST</td></tr> <tr><td>Middle</td><td>Mt. Juliet</td><td>8:45 am CST</td></tr> <tr><td>Middle</td><td>Mt. Juliet</td><td>8:45 am CST</td></tr> <tr><td>Middle</td><td>Mt. Juliet</td><td>8:45 am CST</td></tr> <tr><td>East</td><td>Maryville</td><td>7:45 am EST</td></tr> <tr><td>Middle</td><td>Mt. Juliet</td><td>8:45 am CST</td></tr> <tr><td>Annual Mtg.</td><td>Alabama</td><td>Time TBD</td></tr> <tr><td>West</td><td>Memphis</td><td>8:45 am CST</td></tr> <tr><td>Middle</td><td>Mt. Juliet</td><td>8:45 am CST</td></tr> <tr><td>East</td><td>Maryville</td><td>7:45 am EST</td></tr> <tr><td>Middle</td><td>Mt. Juliet</td><td>8:45 am CST</td></tr> <tr><td>Middle</td><td>Mt. Juliet</td><td>8:45 am CST</td></tr> </table> No classes will be held in December.	Middle	Mt. Juliet	8:45 am CST	East	Maryville	7:45 am EST	East	Maryville	7:45 am EST	East	Private/Closed	8:45 am EST	Middle	Mt. Juliet	8:45 am CST	Middle	Mt. Juliet	8:45 am CST	Middle	Mt. Juliet	8:45 am CST	Middle	Mt. Juliet	8:45 am CST	East	Maryville	7:45 am EST	Middle	Mt. Juliet	8:45 am CST	Annual Mtg.	Alabama	Time TBD	West	Memphis	8:45 am CST	Middle	Mt. Juliet	8:45 am CST	East	Maryville	7:45 am EST	Middle	Mt. Juliet	8:45 am CST	Middle	Mt. Juliet	8:45 am CST	<b>\$75</b>  Registration includes, classroom instruction, discussion material, classroom book, copies of state laws and rules & regulations, ANSI code, and certificate of attendance.  <b>START TIMES FOR 5 HOUR CLASSES MAY VARY, DEPENDING ON LOCATION.</b>	<b>\$150</b>  Registration includes, classroom instruction, discussion material, classroom book, copies of state laws and rules & regulations, ANSI code, and certificate of attendance.  <b>START TIMES FOR 5 HOUR CLASSES MAY VARY, DEPENDING ON LOCATION.</b>
Middle	Mt. Juliet	8:45 am CST																																																	
East	Maryville	7:45 am EST																																																	
East	Maryville	7:45 am EST																																																	
East	Private/Closed	8:45 am EST																																																	
Middle	Mt. Juliet	8:45 am CST																																																	
Middle	Mt. Juliet	8:45 am CST																																																	
Middle	Mt. Juliet	8:45 am CST																																																	
Middle	Mt. Juliet	8:45 am CST																																																	
East	Maryville	7:45 am EST																																																	
Middle	Mt. Juliet	8:45 am CST																																																	
Annual Mtg.	Alabama	Time TBD																																																	
West	Memphis	8:45 am CST																																																	
Middle	Mt. Juliet	8:45 am CST																																																	
East	Maryville	7:45 am EST																																																	
Middle	Mt. Juliet	8:45 am CST																																																	
Middle	Mt. Juliet	8:45 am CST																																																	

**\*Registration confirmations will include directions to the respective class locations. Please provide current fax or email.**

Payment Method:  Check or Money Order : Made payable to Tennessee Housing Association or THA (P.O. Box 569, Mount Juliet, TN 37121)  
 Credit Card:  VISA  MASTERCARD

Card Number: \_\_\_\_\_ CVV# \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Signature: \_\_\_\_\_ [Rev. 0]